



Juneau County
Department of Human Services
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BHU/CSP Release of Records Checklist

With a signed release we will release the following per program:

Crisis:

- ☐ Initial Crisis report if approved by Manager/Supervisor
- ☐ DHS 34 Crisis Plan/Behavioral Health Intervention Plan
- ☐ Crisis Alerts

Outpatient:

- ☐ MH Intake, AODA Intake, Psychiatric Intake
- ☐ MH or AODA Treatment Plan
- ☐ MH/AODA/Psychiatric Discharge Summary
- ☐ Psychiatric Progress Notes
- ☐ Psychological Evaluations if approved by the psychologist

CCS:

- ☐ Comprehensive Assessment
- ☐ Recovery Plan/Service Plan
- ☐ Behavioral Health Intervention Plan
- ☐ Discharge Summary

CST:

- ☐ Plan of Care

CSP:

- ☐ CSP In-Depth Assessment
- ☐ Psychiatric Eval
- ☐ Psychiatric Progress Notes

Case notes are only released with approval of provider/supervisor/manager